

Criminal Justice Information System (CJIS) Advisory Committee Meeting Summary

Date: October 19, 2006

Location: Conference Room # 165, Judicial Building

Hours: 10:00 a.m. – 12:00 p.m.

Members Participating: Larry Murphy, Mary Jensen, Lois Leary, Leesa McNeil, Tom Becker, Keith Pick, Dave Heuton, Dennis Henderson, Robert Sosalla, Gary Maynard, Mary Tabor

Others Participating: Dave Meyers, Paul Stageberg, Zetta Pilch (for Mike Riepe), Dave Usery, Rick McCoy, Jason McCollough, Marti Anderson, Janelle Melohn, Beth Lenstra

Members In Absentia: Robert Dvorsky, Helen Miller, Lance Horbach, Steve Kettering, Mike King, Dennis Anderson, Mike Riepe, Jeff Hughes

Actions Taken: No formal actions taken.

Meeting Highlights:

- Dave Meyers introduced Jason McCollough as the newest member of the CJIS Program Office. Jason will be the lead programmer for the CJIS project and will provide technical guidance and assistance.
- Dave Meyers provided an informational update on various CJIS related issues: 1) The release of the CJIS RFP was delayed but it should be released within the next two weeks. 2) The FY '08 CJIS budget request of \$3.3 million has been included in the budget request of CJPJ. That budget request was submitted to the Governor on October 1st. 3) The next CJIS Advisory Committee meetings are scheduled for November 29, December 21, January 18, and February 15. 4) Darin Raymond, Plymouth County Attorney, is the new County Attorney Association representative on the CJIS Advisory Committee. Darin replaces the outgoing representative, Mike Riepe. 5) Dave Meyers will be sending the user name and password to the "Members Only" portion of the CJIS web site to the CJIS Advisory Committee. This will allow them to access updated information regarding the Electronic Citation Component (ECCO) project and the Operating While Intoxicated (OWI) project.
- Dave Usery and Rick McCoy from URL Integration gave an update on the status of the ECCO and OWI projects. Dave and Rick provided some background on the projects and discussed some of the tasks and deliverables that have already been accomplished as well as those items that are pending. Their presentation involved such things as schema development, validation rules, networking, and technical standards.

- Dave Usery and Rick McCoy from URL Integration gave a presentation concerning security and privacy policies and standards as they relate to criminal justice information systems integration. They identified issues related to security and privacy and provided the Advisory Committee with some general guidelines to follow and areas of concern to address while establishing policies, procedures and standards for Iowa.
- Dave Usery and Rick McCoy from URL Integration gave a presentation regarding possible sub-committees that could be established in order to assist the Advisory Committee review specific issues or areas of concern. They recommended the following four sub-committees: Security/Privacy Policy, Project Review, Business Rules, and Technical Implementation. After a lengthy discussion the Advisory Committee agreed to establish these four sub-committees and began the process of identifying the membership of each sub-committee.
- Dave Usery and Rick McCoy from URL Integration gave a presentation regarding possible Information Exchange Packages (IEPD's) that could be developed for next year. The major areas to be explored for IEPD development include court orders, detention, supervision, motions/notice of court dates, notifications, appellant process, and queries. The Project Review sub-committee will be exploring this further and will be making recommendations to the full Advisory Committee on which specific exchanges to undertake.
- Marti Anderson and Janelle Melohn from the Attorney General's Office gave a presentation regarding the status of the Iowa Victim Information and Notification Everyday (IowaVINE) project that they have underway. This is a victim rights notification and information project which will allow registered crime victims to receive electronic notifications regarding the status of certain offenders in a real time manner.

Next meeting:

Wednesday, November 29, 2006
 10:00 a.m. – 12:00 p.m.
 Conference Room # 165
 Judicial Branch Building
 Des Moines, Iowa 50319